IN-HOUSE APPLIANCE TIP

Air Conditioning Unit & Heater

- Do not put anything directly in front of the air conditioner unit, heater baseboard or fan-forced wall heater. Make sure there is at least three feet of clearance between the appliance and other objects.

- Do not place anything in vents.

- Be aware that a large room can take at least an hour to heat or cool completely.

- The filters in the air conditioning units should be cleaned regularly to ensure unrestricted air flow. You can vacuum the filter or wash with warm water. If the filter is very dirty, use a mild household detergent in the wash water. Be careful not to tear or damage the filter while cleaning. Once the filter is clean, allow it to dry before you reinstall.

- Do not use the air conditioner until the filter has been put back in place.

- For repairs and to report unusual operation with the air conditioning units and/or heater, please submit a maintenance request.

QUIET HOURS REMINDER

Quiet hours are from 10:00 PM to 8:00 AM. Please be considerate of your neighbor. Residents are requested to control the volume of their stereos, TVs and musical instruments so that they do not disturb residents of other apartments.

Please call our 24-hour Courtesy Foot Patrol for noise complaints, parking issues, and suspicious activity at 650-740-2125.
SEASONAL RECIPE

North Pole Cocktail
(serves 4)

Ingredients:
- 4 ounces vodka
- 2 ounces Kahlua
- 4 tablespoons chocolate syrup
- 1 teaspoon vanilla extract
- 3 teaspoons molasses
- 1/8 teaspoon ginger
- 1/2 cup heavy cream or whole milk
- Whipped cream, candy cane pieces, gingerbread cookies (optional)

1) In cocktail shaker combine vodka, Kahlua, chocolate syrup, vanilla, molasses and ginger. Shake until combined.
2) Add ice and shake again.
3) Strain into 4 glasses.
4) Top each glass with heavy cream/milk.
5) Dollop with whipped cream and garnish with candy cane or gingerbread cookie pieces as desired.

Cheers!

RESIDENT EVENTS

Thank you to residents who joined us for our annual Halloween party! We’re looking forward to seeing you at our next events!

Upcoming Events
- Saturday, December 8: Holiday Hay Ride Event
- Weekly Fitness Classes – new locations
  - Vinyasa Yoga
    - Wednesdays 7pm – 8pm, outside the Business Center
  - Saturdays 7:45am – 8:45am, lobby at the Leasing Office
  - Zumba
    - Tuesdays 6pm – 7pm, outside the Business Center.

CREEK STABILIZATION PROJECT

Our neighbors at the Children’s Heath Council will be working on a project to prevent further creek erosion near their building. This project will likely continue through the February. There may be increased truck traffic on Clark Way between Sand Hill Road and Children’s Health Council at 650 Clark Way, Monday through Friday 8am to 6pm. Apartments nearby may hear some construction noise throughout the day.

SOCIAL ROOM RESERVATION POLICY REMINDER

The online reservation form will open 90 days in advance of available reservation date. Reservations are limited to one day per month per household. Please sign in for your reservation in the Leasing Office by 6pm on the day of your reservation, or cancel at least 14 days in advance to avoid the $100 Late Cancellation fee.

VALET LIVING REMINDER

Trash collection is Sunday through Thursday and trash must be placed outside your front door between 6pm to 8pm. Collection starts promptly at 8pm, but pickup service may be as late as midnight. Bring containers back inside your home by 9am the next day. Always bag your trash and tie the bags. Cardboard must be flattened and bundled. Please place recyclables in transparent bags. Compost must be in green biodegradable bags.

STANFORD WEST APARTMENTS FUN FACT

Stanford West Apartments is adjacent to the San Francisquito Creek and trail. The San Francisquito Creek was one of the most important sources of fresh water on the San Francisco Peninsula before the modern period. The creek was the focus of ancient Native American settlements before the Spanish conquest.