



Stanford West Parking Guidelines

The goal of Stanford West Apartments is to adequately meet the parking needs of our residents and their guests. These Parking Guidelines are designed to maximize the use of the available parking at Stanford West.

Addendum A of the lease agreement states:

Each unit is allocated a single garage for the purpose of vehicle parking. Two and three bedroom units are allocated a single garage and one unreserved surface parking space. Vehicles without a current registration, recreational vehicles, boats, and trailers will not be permitted in or around the premises and will be towed (with adequate notice) at owner's expense. Do not repair your car on the property or empty ashtrays onto parking lots. Residents may wash their cars on the property only in an area designated as such.

Registration Form & Parking Permit

The Guidelines require residents to register their vehicles¹ with the Leasing Office and display a Stanford West Parking Permit when parking outside of their garage. Vehicle registration forms are available in the Stanford West Leasing Office. All residents must complete a Stanford West vehicle registration form. Residents in two and three bedroom apartment homes and residents renting additional carports who have completed the registration form will receive a Stanford West Parking Permit(s).

Static cling stickers will be used as official Stanford West Parking Permits and must be displayed inside on the lower corner of the passenger side of the vehicle's windshield. Adhesive stickers will be available for motorcycles. There is no charge for the initial Stanford West Parking Permit. Lost or stolen permits can be replaced upon payment of \$50.00. Damaged permits will be replaced at no charge upon return of the entire damaged permit to the Leasing Office. Stanford West Parking Permits are the sole property of Stanford West management and may be used only by the registered permit holder(s) and may not be sold or transferred.

A parking permit does not guarantee the holder a specific parking space, merely the opportunity to park in an unreserved surface parking space.

Resident and Guest Parking

All vehicles that display a valid Stanford West Resident Parking Permit or a Stanford West Guest Parking Permit in the lower corner of the passenger side windshield are permitted to park in any available and unused unreserved surface parking space on the property. Residents are responsible for giving their guests Stanford West Guest Parking Permits. Residents may obtain Guest Parking

¹ A "Vehicle" is a vehicle which is self propelled, including an automobile, a motorcycle, a motor scooter, moped or golf cart. "Vehicle" does not include a self-propelled wheelchair, invalid tricycle, motorized quadricycle or golf cart when operated by or on behalf of a person who, by reason of a physical disability, is otherwise unable to move about as a pedestrian.

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Permits from the Leasing Office. The lot in front of the Leasing Office is designated for guest and employee parking only. Residents may not park in this lot unless unloading materials for a function in the Social or Conference Room. The purpose of the permits is to prevent the accidental removal of a vehicle belonging to a Stanford West resident or guest from the property.

Enforcement

The Stanford West Parking Guidelines are enforced from Monday at 8:00 a.m. through Friday at 5:00 p.m. During Holidays parking enforcement is suspended. Please see the Holiday calendar on the Stanford West Apartments web site: <http://stanfordwest.stanford.edu>.

Garages and Carports

Based on availability, additional garages, carports and unreserved surface parking spaces are available for rent throughout the community. Garages, carports and unreserved surface parking spaces are rented on a month-to-month basis. Rental rates are subject to change. Garages, either assigned or rented, are not meant for storage, and rental agreements may be terminated if garages are improperly used. Stanford West has a limited number of on-site storage units available for rent. For information on availability, please contact the Leasing Office.

Violations

A vehicle that is parked on the property without a Stanford West Resident or Guest Parking Permit, will be in violation of Stanford West's Parking Guidelines. If you are a resident and have registered your vehicle with the Leasing Office, Stanford West will not tow your vehicle without making reasonable attempts to notify you. Once reasonable attempts have been made your vehicle is subject to tow. The towing and storage of the vehicle will be at the owner's expense.

Please note, no vehicle may be operated or parked in any median strip, landscaped area, unpaved area or any other area not specifically designated for parking. Vehicles parked in the auto court or in a Red zone are subject to immediate towing.

Any vehicle that does not reasonably appear to be in running condition, and is stored in an unreserved surface parking space shall be considered abandoned. Abandoned vehicles will be towed and stored at the owner's expense.

The person in whose name the Stanford West parking permit is issued is responsible for any violations involving a vehicle displaying that person's permit. A warning notice is not excused because another person was using a resident's vehicle or the permit. Lack of parking spaces, mechanical problems, inclement weather or other inconveniences do not excuse parking policy violations. Vehicles of residents who have a Stanford West parking permit but fail to display it are in violation of the parking policy and subject to warning notices or to being towed.

The City of Palo Alto's parking regulations, including regulations governing Red (Fire) and Blue (Handicap) zones, remain in effect for the entire property. Blocking any part of the sidewalk (even if the vehicle is parked in front of a garage) is a parking violation. The City of Palo Alto's Transportation Division patrols streets within the Stanford West community and issues parking tickets to vehicles in violation of the parking code. Residents and visitors to Stanford West are responsible for all tickets they receive.

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